



## Business Consulting Internship

**London**  
**Business Consulting**

*Rist Consulting Ltd.*  
Business formation, management, and consultancy in the UK and Germany



<b>Position type</b>	Internship
<b>Qualifications</b>	Business Student (Management, Finance, Accounting, Marketing)
<b>Position information</b>	<p>Rist Consulting Ltd. is a small-sized consultancy company, offering services in the whole process of the formation of a company and beyond. Our mission is to help small companies to successfully establish themselves and to grow.</p> <p>We work with clients in Germany and in Great Britain, supporting them in terms of bureaucratic as well as strategic matters. We are successful since more than ten years and accompany some clients even across generations.</p> <p>Requirements:</p> <ul style="list-style-type: none"> <li>- About to finish your studies</li> <li>- Fluent in German and English</li> <li>- Confident in working with MS Office, especially MS Word, Excel and Outlook</li> <li>- Good understanding of and interest in Business Consulting and the UK market</li> <li>- Self-efficient and motivated individual who can work independently</li> <li>- High communication skills</li> </ul> <p>Please see further details below.</p>
<b>Application closing date</b>	06 June 2017

**For application or further details, please contact:**

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<b>Company</b>	Rist Consulting Ltd
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<b>Email</b>	<a href="mailto:office@ristconsulting.com">office@ristconsulting.com</a>
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## Rist no Risk

### About Rist Consulting Ltd.

Rist Consulting Ltd. is a small-sized consultancy company, offering services in the whole process of the formation of a company and beyond. Our mission is to help small companies to successfully establish themselves and to grow.

We work with clients in Germany and in Great Britain, supporting them in terms of bureaucratic as well as strategic matters. We are successful since more than ten years and accompany some clients even across generations.

### Business Consulting Internship

The internship is finance and/or marketing based and will include all working areas of Rist Consulting Ltd. Since it's a small company we have the opportunity to give you the insight of all the important fields within a company and therefore how to run a company. Our registered office is located in South-East London (Greenwich) but we also counsel and accompany clients along the South-East coast of England. That is why working for Rist Consulting Ltd. will also give you the chance to visit other parts of England, e.g. Eastbourne or Hastings.

The internship will be 4 – 6 months starting in the second half of August. You will receive free accommodation including utility costs (electricity, gas, TV, telephone & internet). Additional commissions are possible, particularly when you acquire new clients.

### Key responsibilities

#### Business Consulting & Management

- company formation & administration
- accompany & support clients at important appointments
- customer relations management
- office administration
- translating & interpreting

#### Marketing

- customer acquisition
- creating & editing of quarterly company newsletter
- website maintenance
- promoting and advertising holiday rentals and company services

#### Holiday Rentals

- preparing houses for holiday makers
- helping to relocate clients
- administration of holiday makers

*This internship can be a useful foundation for anyone looking to start their career after university in a variety of roles including: Finance, Marketing & Communication, Office administration, Accounting, Consultancy.*

## Minimum requirements

- Student in business studies (Management, Finance, Accounting, Marketing)
- About to finish your studies
- Fluent in German and English
- Confident in working with MS Office, especially MS Word, Excel and Outlook
- Good understanding of and interest in Business Consulting and the UK market
- Self-efficient and motivated individual who can work independently
- High communication skills

## How to apply

If you are keen to join our team, please apply by email to [office@ristconsulting.com](mailto:office@ristconsulting.com).

Please indicate your earliest possible commencement date in the subject line of your application.